



Australian Government

Department of Immigration  
and Citizenship

# Certification of Immigration Status and/or request to cancel a Temporary Resident visa

Form

1194

## About this form

Important – Please read this information carefully before you complete this form.

This form can be used to request a Certification of Immigration Status and/or to request the cancellation of a Temporary Resident visa for the purposes of making a Departing Australia Superannuation Payment (DASP) claim with the Australian Tax Office (ATO).

## Important information about claiming DASP

The Departing Australia Superannuation Payment scheme is administered by the Australian Taxation Office and the eligibility requirements are set out in the Superannuation Industry (Supervision) Regulations 1994.

If you accumulated superannuation while in Australia as a holder of a Temporary Resident visa, you are eligible to claim DASP if you meet all of the following requirements:

- you have left Australia;
- you were an eligible temporary resident;
- your Temporary Resident visa has ceased to be in effect (ie. all Temporary Resident visas have expired or been cancelled);
- you are not an Australian citizen, New Zealand citizen or Australian permanent resident.

If you are an Australian Citizen, an Australian Permanent Resident, a New Zealand Citizen or for some other reason have an option of retiring in Australia and have access to the age pension, then you will generally not be eligible for payment of your superannuation benefits until you have reached retirement age.

Applications for DASP claims can either be lodged:

- online with the ATO; or
- paper application submitted to your superannuation fund.

DASP online is a free service provided by the ATO and includes online verification of your immigration status to confirm that your Temporary Resident visa has ceased to be in effect and that you have left Australia.

If you choose to claim DASP using the ATO paper application form which is to be lodged directly with your superannuation fund, you will be required to provide evidence in support of that application to confirm that your Temporary Resident visa is no longer in effect and that you have left Australia.

Further information about eligibility and the ATO DASP online and paper application processes including the ATO DASP application form is available from the ATO website [www.ato.gov.au/departaustralia](http://www.ato.gov.au/departaustralia)

or by writing to:

Australian Taxation Office  
PO Box 3100  
PENRITH NSW 2740  
AUSTRALIA

## Request for cancellation of a Temporary Resident visa

In order to claim a DASP either online with the ATO or by paper with your superannuation fund, you may need to formally request the Department of Immigration and Citizenship (the department) to cancel your Temporary Resident visa. The visa cancellation can be requested if you are outside Australia and you do not intend to return to Australia.

By completing this form you can formally request the department to cancel your visa, and those of your family members or any other person who holds a visa because you hold a visa.

Please complete Parts A, C and D of this form if you are requesting the department to cancel a Temporary Resident visa.

There is no fee associated with request for cancellation of a Temporary Resident visa.

## Request for Certification of Immigration Status

If you intend to lodge a paper application for your DASP claim with your superannuation fund and your superannuation withdrawal benefit is AUD5,000 or more, your superannuation fund requires you to provide a Certification of Immigration Status from the department as evidence that your Temporary Resident visa has ceased to be in effect and that you have left Australia.

Each person who wishes to request a Certification of Immigration Status must complete a separate form.

There is a fee associated with the request for Certification of Immigration Status (see Charges).

For paper lodged DASP applications where your superannuation withdrawal benefit is less than AUD5,000 you can provide your own evidence to your superannuation fund confirming that your Temporary Resident visa is no longer in effect (ceased/cancelled) and that you have left Australia. This evidence would generally include either a copy of your visa grant notification letter or a copy of your visa label or visa cancellation advice from the department as well as a copy of your passport showing that you have left Australia.

**Note:** If you are using the free ATO online DASP service, your eligibility is verified online, confirming that your Temporary Resident visa has ceased to be in effect and that you have left Australia.

## Where to send this form

You can send the completed form to the department by:

- **e-mail** to [super.hobart@immi.gov.au](mailto:super.hobart@immi.gov.au)
- **post** to:  
Department of Immigration and Citizenship  
Superannuation Certification and Cancellation Team  
GPO Box 1496  
HOBART TAS 7001
- fax to: +61 3 6281 9453

**Note:** ATO DASP claim forms sent to the department will be returned to the sender.

## What happens after you have lodged this form?

For visa cancellations – when the request is finalised the department will send you a letter either by e-mail or post.

For Certification of Immigration Status requests – when the request is finalised the department will e-mail the Certification of Immigration Status directly to your nominated superannuation fund(s) and will send a copy to you either by e-mail or post.

**Note:** The department allows 21 days for a letter sent by post to be received at an overseas address.

## Charges

There is a fee associated with the request for Certification of Immigration Status but there is no fee associated with the request to cancel your Temporary Resident visa.

Payment must accompany your request for Certification of Immigration Status and is not generally refunded if your request is not successful.

Fees may be subject to adjustment at any time, with many charges subject to adjustment on 1 July each year. This may increase the cost of making a request for Certification of Immigration Status.

To check the application charge, refer to the department's website [www.immi.gov.au/fees-charges](http://www.immi.gov.au/fees-charges) or check with the nearest office of the department.

## Method of payment

### In Australia

To make a payment, please pay by credit card, debit card, bank cheque or money order (made payable in Australian dollars) to the Department of Immigration and Citizenship. Debit card and credit card are the preferred methods of payment.

### Outside Australia

Before making a payment outside Australia, please check with the Australian Government office where you intend to make the payment as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Send this form, together with the receipt of payment, to:  
Department of Immigration and Citizenship  
Superannuation Certification and Cancellation Team  
GPO Box 1496  
HOBART TAS 7001  
AUSTRALIA

## Integrity of the information you provide

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays and possibly your request being denied.

## Consent to communicate electronically

The department may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication in this way.

To process your application the department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to the department communicating with you by electronic means, the details you provide will only be used by the department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to their use for another purpose. They will not be added to any mailing list without your consent.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

## About the information you give

The storage, use and disclosure by the department of the information you provide in this form is governed by the *Privacy Act 1988*. If you want more information about this, you should see the information form 993i *Safeguarding your personal information*, available from [www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/) or the nearest office of the department.

*Home page* **www.immi.gov.au**

*General enquiry line* Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours).  
If you are outside Australia, please contact your nearest Australian mission.

*Please keep these information pages for your reference*



# Certification of Immigration Status and/or request to cancel a Temporary Resident visa

Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable

## Part A – Your details

### Part A must be completed by:

- the person requesting a Certification of Immigration Status (each person requesting certification must complete a separate form); or
- for visa cancellation only, the main visa holder.

#### 1 Your full name

Family name

Given names

#### 2 Your name as shown in your travel document on entry to Australia on the Temporary Resident visa

*(If the same as your present name, write 'AS ABOVE')*

Family name

Given names

Reason for change:

Deed poll

Marriage

Other

Evidence of any name changes must be provided, eg. marriage certificate, deed poll evidence, etc. *(All documents MUST be certified copies)*

#### 3 Have you been known by any other names?

*(including name at birth, previous married names, aliases)*

No

Yes  Give details

Family name

Given names

Reason for change:

Deed poll

Marriage

Other

*If you have been known by any names other than these names, please provide documentary evidence. (All documents MUST be certified copies)*

4 Sex Male  Female

5 Date of birth 

DAY	MONTH	YEAR
/	/	

6 Country of birth

7 Country of citizenship

#### 8 Have you departed Australia?

No

Yes

#### 9 Current address for correspondence

POSTCODE

#### 10 Telephone numbers

Office hours 

COUNTRY CODE	AREA CODE	NUMBER
( )	( )	

After hours 

COUNTRY CODE	AREA CODE	NUMBER
( )	( )	

#### 11 Do you agree to the department communicating with you by fax, e-mail or other electronic means?

No

Yes  Give details

Fax number 

COUNTRY CODE	AREA CODE	NUMBER
( )	( )	

E-mail address

#### 12 Are you using this form to request Certification of Immigration Status?

No  Go to Part C

Yes  Go to Part B

# Part B – Request Certification of Immigration Status

## 13 Details of entry to Australia on the Temporary Resident visa

Date of first arrival

Place of arrival

Flight number/  
name of ship (if known)

Passport number when  
you arrived in Australia

## 14 Details of departure from Australia

Date of last departure

Place of departure

Flight number/  
name of ship (if known)

Passport number when  
you departed Australia

## 15 If you arrived as a child (under 18) and no longer hold the passport or travel document you used on your first arrival, please give the following details

Parent's full name

Parent's former name (if applicable)

Parent's date of birth

Sex Male  Female

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Parent's full name

Parent's former name (if applicable)

Parent's date of birth

Sex Male  Female

## 16 Provide details of your superannuation fund(s) (Fund details must be provided because Certifications of Immigration Status will be sent electronically to individual funds)

1. Fund name

Fund address

Fund e-mail address

2. Fund name

Fund address

Fund e-mail address

If there are more than 2 funds, attach a separate sheet.

## 17 Payment details

How will you pay the charge?

If applying **in Australia**, debit card or credit card are the preferred methods of payment. Debit cards cannot be used for requests lodged by mail. If paying by bank cheque or money order please make payable to the Department of Immigration and Citizenship in Australian dollars.

If applying **outside Australia**, please check with the Australian Government office where you intend to make the payment as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Bank cheque  Please make payable to:  
Department of Immigration and Citizenship

Money order

Debit card  Cannot be used for applications lodged by mail

Credit card  Give details below

Payment by (tick one box) Australian Dollars

MasterCard <input type="checkbox"/>	Diners Club <input type="checkbox"/>	<input type="text" value="AUD"/>
American Express <input type="checkbox"/>	JCB <input type="checkbox"/>	
Visa <input type="checkbox"/>		

Credit card number

Expiry date MONTH / YEAR

Cardholder's name

Telephone number

Address

Signature of cardholder

Credit card information will be used for charge paying purposes only.

## 18 Are you also using this form to request cancellation of a Temporary Resident visa?

No  Go to Part D  
Yes  Go to Part C

## Part C – Request cancellation of a Temporary Resident visa

Only complete Part C if you still hold a Temporary Resident visa that can be used to travel to and enter Australia.

If you currently hold a valid visa for travel to Australia you will not be eligible for refund of your superannuation funds until that visa expires or is cancelled. You may request to have your eligible Temporary Resident visa cancelled by completing this Part.

### Cancellation procedures

You should note that:

- a request for visa cancellation made on this form will only be considered in respect of eligible Temporary Resident visas;
- requesting cancellation of a current eligible Temporary Resident visa is entirely optional;
- visa cancellation decisions will be made under Section 128 of the *Migration Act 1958*;
- visa cancellation under Section 128 of the *Migration Act 1958* is discretionary;
- visa cancellation can only be considered under Section 128 of the *Migration Act 1958* where the visa holder is outside Australia;
- if your visa is cancelled, the *Migration Act 1958* requires that you be sent a notice stating the grounds for cancellation;
- there is no fee payable for visa cancellation.

### Consequences of your visa cancellation for other persons

If your visa is cancelled:

- any visa(s) held by members of your family unit, that are held only because you hold your visa, will also be cancelled whether they are inside or outside Australia;
- any visa(s) held by persons, other than members of your family unit, that are held only because you hold your visa, may also be cancelled whether they are inside or outside Australia;
- if a person's visa is cancelled while that person is inside Australia, that person will become an unlawful non-citizen and liable to immigration detention and there will be restrictions on any further visa application they can make while they are in Australia.

### Future travel to Australia

If your visa is cancelled:

- no further travel to Australia will be permitted until such time as a further visa has been granted;
- any future visa application you make will be considered on its merits at the time of application;
- the cancellation of your visa while you are outside Australia will not prevent you making any future visa applications outside Australia.

- 19 Your passport number when you arrived in Australia on the Temporary Resident visa

- 20 Details of the visa you currently hold

Subclass

Name of visa subclass

Visa grant number (if known)

- 21 Date of departure from Australia

- 22 Give details of all persons (excluding yourself) who hold a visa because they are a member of your family unit, or hold a visa only because you hold your visa. (This includes, but is not limited to, persons who were included in your visa application.)

1. Family name

Given names

Date of birth

Passport number when they arrived in Australia on the Temporary Resident visa

Subclass of visa currently held

Name of visa subclass currently held

Visa grant number (if known)

Date of departure from Australia

2. Family name

Given names

Date of birth

Passport number when they arrived in Australia on the Temporary Resident visa

Subclass of visa currently held

Name of visa subclass currently held

Visa grant number (if known)

Date of departure from Australia

*If there are more than 2 people, attach a separate sheet.*

## Part D – All applicants to complete

### Assistance with this form

**23** Did you receive assistance in completing this form?

No  ▶ Go to Question 27

Yes  ▶ Please give details of the person who assisted you

Title: Mr  Mrs  Miss  Ms  Other

Family name

Given names

Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
POSTCODE <input type="text"/>

Telephone number or daytime contact

	COUNTRY CODE	AREA CODE	NUMBER
Office hours	( <input type="text"/> )	( <input type="text"/> )	<input type="text"/>

Mobile/cell

**24** Is the person an agent registered with the Migration Agents Registration Authority (MARA)?

No

Yes  ▶ Go to Question 27

**25** Is the person/agent in Australia?

No  ▶ Go to Question 27

Yes

**26** Did you pay the person/agent and/or give a gift for this assistance?

No

Yes

### Options for receiving written communications

**27** All written communications about this application should be sent to:  
(Tick one box only)

Myself

**OR**

Authorised recipient  ▶ You should complete form 956A *Appointment or withdrawal of an authorised recipient*

**OR**

Migration agent  ▶ Your migration agent/exempt person should complete form 956 *Advice by a migration agent/exempt person of providing immigration assistance*

**OR**

Exempt person

## Declaration

**WARNING:** Giving false or misleading information is a serious offence.

**28** • I declare that the information I have supplied in this form is complete, truthful and correct in every detail.

If applying for Certification of Immigration Status:

• I consent to the Department of Immigration and Citizenship sending a Certification of Immigration Status containing my personal information, together with attachments (if any), to the superannuation fund(s) nominated in this form.

If applying for cancellation of a visa:

• I have read and understood the information provided in Part C with respect to requesting visa cancellation, and  
• I request the Minister for Immigration and Citizenship to cancel my current eligible Temporary Resident visa.

Your signature

Date 

DAY	MONTH	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

We strongly advise that you keep a copy of this form and all attachments for your records.

### Office use only

#### Payment received

Name of payer

Amount paid AUD

Date 

DAY	MONTH	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

Office

Comments